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April 11, 2023

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Dear Supporter,

The Brain Injury Association of South Carolina (BIASC) and the South Carolina Brain Injury Leadership Council (SCBILC) are excited to announce that our annual statewide conference will be in person this year on Friday, July 28, 2023, at the Cooperative Conference Center (169 Laurelhurst Avenue, Columbia, SC 29210)!

The conference objective is to provide a forum for the exchange of information on programs, resources, and best practices in brain injury rehabilitation and services. The conference targets individuals with brain injury and family members, caregivers, and professionals working in the field of brain injury.

We extend an invitation to you to join us as an exhibitor and/or as a sponsor to inform participants about your interest in brain injury and available resources. Registration for participants begins at 8:00 AM, and we request that all exhibits be ready for participants to visit at that time. You will be able to set up your exhibit the morning of the conference at 7:00 AM.

The conference will begin at 9:00 AM and will end at 4:15 PM. The exhibit hall will be open throughout the conference. Based on previous attendance, we are expecting approximately 200 participants. During this one-day conference, there will be concurrent sessions and breaks with one keynote speaker following lunch. Conference participants will have time to visit the exhibit hall during registration, lunch, and breaks. All exhibits must remain open at the conference until 3:30 p.m. on Friday.

Space availability is limited to twenty-eight exhibitors and is based on the date the exhibit form and payment is received. The name of your organization will appear in the conference program. In order to be included in the program, the forms for exhibiting and/or sponsoring must be received by **Friday, June 23, 2023**, with payment. Should your exhibit include sales of any kind, this must have prior approval by the BIASC. We also ask that at least 10% of those sales be contributed to the BIASC.

Both exhibitor forms and sponsor forms are included with this letter (as attachments if by email). Please complete and return as indicated on the form.

If you have any questions, please contact Rose Burgess, Conference Coordinator, burgessenterprises@windstream.net.

Thank you in advance for your support!

Sincerely,

Joyce Davis, CBIS
Executive Director